Quince Orchard Homeowner's Association
Architectural Control Committee
c/o Abaris Realty, Inc.
12009 Nebel Street
Rockville, MD 20852
301-468-8919

STANDARD REQUEST FORM FOR EXTERIOR CHANGES

Name: *Mr./Ms.* _____
First *Last*

Address: _____ Property Address (if different): _____

_____
City *State* *Zip*

Contact information: _____
Daytime phone *Alternate phone* *e-mail address*

CHECK ITEM(S):

__ Deck	__ Patio/Porch	__ Walkway	__ Storm Door
__ Fence	__ Sunroom	__ Exterior Paint Color	__Other

Please provide a description of your project below. Please be specific in detail and note materials to be used (use a separate page if more space is needed). If applicable, attach a scaled picture of item(s) in relation to the house or attach site plans of lot. Contractor's plans are preferred for decks, sunrooms, and other additions. When complete, mail to the above address or fax to Bruce Blumberg at 301-468-0983.

_____ _____
Homeowner's Signature Date

ARCHITECTURAL CONTROL COMMITTEE SECTION

REQUEST RECEIVED: _____
ACC Member Date

ACTION TAKEN: __Approved __Disapproved __Explanation on Reverse

PLEASE READ: Quince Orchard Architectural Control Committee requires all homeowners to request approval to make ANY exterior changes or additions to their home. Changes made without approval may be subject to a fine or may be required to be removed. Approval will be under the following conditions: ALL revisions to the home shall be made in accordance with applicable Montgomery County regulations, including, but not limited to, application for and approval of required permits. and compliance with setback, side yard, and rear yard restrictions. By approval of this request, the HOA and ACC shall not be responsible for the architectural design or construction of the change(s) nor shall it be held liable for any installation. All other conditions, if any, will be attached to this request form.